

# ST DENNIS PARISH COUNCIL



## Clerk to St. Dennis Parish Council

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**24<sup>th</sup> March 2021**

## To all Members of Council

Dear Councillors,

You are hereby summoned to attend a **Cemetery Committee Meeting** to be held **online, on Tuesday 30<sup>th</sup> March 2021, at 6.30 pm** for the purpose of transacting the following business.

To login please follow the instructions emailed to you from Zoom or use the link below

<https://us02web.zoom.us/j/83406372073?pwd=RGh0Skc3U1M0NmU0eitjMHpkWGJWQT09>

Meeting ID: 834 0637 2073

Passcode: 380465

Please call the clerk on 01726 821700 if you are having problems logging in.

Yours faithfully

*Lynn Clarke*

Lynn Clarke  
Parish Clerk

**Members of the public are most welcome to attend all Council meetings.**

## **AGENDA**

### **1. Apologies**

*To receive and approve apologies*

### **2. Declarations of Interest**

- a) To receive disclosures of Pecuniary Interests;*
- b) To receive disclosure of Non- Registerable Pecuniary Interests;*
- c) To disclose the receipt of hospitality or gifts over the value of £10 and*
- d) To receive written requests for dispensations on items to be discussed at the meeting.*

**N.B:** *If you become aware during the course of the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

### **3. Public Participation**

*Standing Order 3f - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda Standing order 3g –*

*The designated time will be 15 minutes and no longer than 5 minutes per person.*

*This time may be extended by the discretion of the Chairman.*

- 4. To adopt the minutes for the Cemetery Meeting dated 9<sup>th</sup> March 2021.**
- 5. Matters arising from the last meeting.**
- 6. To agree the bench policy and the costs of memorial plaques.**
- 7. To agree the waiver of admin fees for changes to EROB's for the next 6 months for the transfer and updating of records.**
- 8. To agree a process for the transfer of common graves.**
- 9. To agree a working party to set out parameters for the plastic items to be removed and to report back to the Cemetery Committee.**
- 10. To discuss the pre-booking of plots within the chapel side of the Cemetery.**
- 11. To discuss a request from a member of the public to place spring bulbs in the area of the headstone.**
- 12. Any other matters.**

*Standing Order 3e*

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw*

### **13. Confidential items to discuss**

Waiver of fees for services to the parish

New information discovered in the old burial records

*Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded.**

**Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**

**WORKING FOR THE PARISH OF ST DENNIS**